

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
BOARD OF DIRECTORS MEETING MINUTES
AAAPP CONFERENCE ROOM, 9549 KOGER BLVD N, ST. PETERSBURG, FL 33702
JANUARY 27, 2025 / 9:30 A.M.**

Board Members Present in Person

President, Stuart Strikowsky
Vice President, Anne Corona
Treasurer, David Alvarez
Lena Wilfalk
Julie Hale
Mai Vu
Michelle Cyr
Commissioner René Flowers, Pinellas County Board of County Commissioners
Anthony Koffman
Lisa Shippy-Gonzalez
Helen Levine
April Hill

Board Members Present on TEAMS

None.

Board Members Not Present

Secretary, Audrey Baria

Others Present in Person:

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas
Kerry Kimball Marsalek, Chief Operating Officer, Area Agency on Aging of Pasco-Pinellas
Kristina Jalazo, Vice President of Finance, Area Agency on Aging of Pasco-Pinellas
Christine Didion, Director Programs, Area Agency on Aging of Pasco-Pinellas
Tawnya Martino, Director of ADRC, Area Agency on Aging of Pasco-Pinellas
Sandra Brown, HR Manager, Area Agency on Aging of Pasco-Pinellas
Kathryn Busch, Outreach Manager, Area Agency on Aging of Pasco-Pinellas
Francisco Alvarado, IT Manager, Area Agency on Aging of Pasco-Pinellas
Nora Fitzpatrick, Executive Assistant, Area Agency on Aging of Pasco-Pinellas
Christine Krohn, Senior Director, Gulf Coast JFCS
Laura Ryan, VP of Business Development, Empath Health
Tyler Patrick, Pace Life Specialist, Empath Health

Agenda Item #1 – Call to Order

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors meeting was held on Monday, January 27, 2025, in the AAAPP Conference Room, 9549 Koger Blvd. N., St. Petersburg, FL 33702. Dr. Strikowsky called the meeting to order at 9:31 a.m.

Agenda Item #2 – Introduction of Audience

Dr. Stuart Strikowsky invited the audience to introduce themselves, which they did.

Agenda Item #3 – Public Meeting Notice

Ms. Ann Marie Winter, Executive Director, announced the meeting was publicly noticed.

Agenda Item #4 – Roll Call

Ms. Ann Marie Winter, Executive Director, called the roll. A quorum of board members was present.

Agenda Item #5 – Public Comments for Items on Agenda

Ms. Laura Ryan, VP of Business Development, Empath Health, introduced herself and shared information about the PACE program.

Agenda Item #6 – Board Recruitment, Retention & Orientation Plan

Ms. Ann Marie Winter, Executive Director, presented a revised Board Recruitment, Retention & Orientation Plan for the Board's review and approval. Commissioner René Flowers made the motion to approve the Board Recruitment, Retention, & Orientation Plan. Mr. Anthony Koffman seconded the motion. None opposed, motion carried.

Agenda Item #6A – Telecommuting Remote Work Hybrid Schedule Policy

Ms. Sandra Brown, HR Manager presented this policy for the AAAPP's Board review and approval. Ms. April Hill made the motion to approve the revised Telecommuting Remote Work Hybrid Schedule policy. Ms. Lena Wilfalk seconded the motion. None opposed, motion carried.

Agenda Item #7 – Consent Agenda

Commissioner René Flowers made the motion to approve the Consent Agenda. Ms. April Hill seconded the motion. None opposed, motion carried. Ms. Ann Marie Winter, Executive Director, noted that staff had scheduled and confirmed meetings with CARES, but CARES did not show up for the meetings.

Agenda Item #8 – Item(s) for Discussion from the Consent Agenda

None.

Agenda Item #9 – Board Member Commissioner Seth Weightman

Dr. Stuart Strikowsky, President, AAAPP Board of Directors, shared that Commissioner Weightman resigned his seat on the AAAPP Board of Directors. Dr. Strikowsky thanked Commissioner Weightman for his service on the AAAPP Board of Directors.

Agenda Item #10 – County Commissioner Seat – Pasco County

Dr. Stuart Strikowsky, President, AAAPP Board of Directors, shared that the Pasco County Board of County Commissioners has appointed Commissioner Lisa Yeager to fill the vacant Pasco County Commissioner seat. He asked the Board to review her application and vote to elect her to the AAAPP Board of Directors to fill the seat vacated

by Commissioner Weightman and finish out his term, ending in March 2026. Commissioner René Flowers made the motion to elect Commissioner Lisa Yeager to the AAAPP Board of Directors. Ms. Julie Hale seconded the motion. None opposed, motion carried.

Agenda Item #11 – 2022-2025 AAAPP Strategic Plan Update

Dr. Stuart Strikowsky, President, AAAPP Board of Directors, announced that the Board Champions would provide updates on the progress towards meeting the four 2022-2025 Strategic Plan goals. Ms. Mai Vu, Board Champion for the Marketing Workgroup, shared that two focus groups would be held in the coming weeks to help determine a tag line for the agency. Ms. Lena Wilfalk, Board Champion for the Workforce Workgroup, shared that there are new members on the workgroup and discussed how to agency will work towards increasing the number of volunteers.. Ms. Julie Hale, Board Champion for the Services Workgroup, provided an update on progress with the housing initiative. Dr. Stuart Strikowsky, Board Champion for the Funding Workgroup, shared that the search for a Development Director is underway. Commissioner René Flowers made the motion to approve these updates to the Strategic Plan. Mr. Anthony Koffman seconded the motion. None opposed, motion carried.

Agenda Item #12 – AAAPP Board Officers

Ms. Mai Vu, Chair, Membership & Nominating Committee, announced that board members need to consider officer positions for the next term (2025-2026). She noted that the current officers are not eligible for another one-year term in their current positions therefore the President, Vice President, Treasurer, and Secretary officer positions will all be open as of the end of the March 2025 AAAPP Board meeting. Ms. Vu asked board members to complete the AAAPP Leadership Form and indicate if they wish to serve as an officer or not at this time. She added that the Membership and Nominating Committee would meet prior to the February Board meeting to formulate a proposed Slate of Officers.

Agenda Item #13 – AAAPP Board Terms

Ms. Mai Vu, Chair, Membership & Nominating Committee, announced that Lisa Shippy Gonzlez, David Alvarez, and Stuart Strikowsky' s terms are expiring, and each are eligible for at least one more term. She asked those board members to inform Ms. Ann Marie Winter, Executive Director, if they are interested in serving for another term. Ms. Vu added that the Membership and Nominating Committee would meet prior to the February Board meeting to review the responses of each member and formulate a proposed slate of Directors to be re-elected.

Agenda Item #14 – DOEA Funding

Ms. Ann Marie Winter, Executive Director, shared that DOEA notified the AAAPP that it will receive the following funding: A. \$9,224,217 in OAA Title III funds to be expended by December 31, 2025. This represents a \$264,353 overall increase over the 2024 OAA allocation. B. \$21,266.91, in OAA Title VII funds to be expended by December 31, 2025.

This is level funding. Mr. David Alvarez made the motion to approve the DOEA funding. Commissioner René Flowers seconded the motion. None opposed. Motion carried.

Agenda Item #15 – Senior Housing Project Update

Ms. Ann Marie Winter, Executive Director, provided an update on the project to build an affordable housing development in Pasco County. Dr. Stuart Strikowsky, President, recommended that an experienced project manager be brought on board to take work off Ms. Winter's plate.

Agenda Item #16 – DOEA Monitoring

Ms. Ann Marie Winter, Executive Director, shared that DOEA informed the AAAPP that it will monitor the organization the week of March 24, 2025. She added that this will be the agency's first monitoring in 3 years. Ms. Winter added that staff is working diligently to collect requested documents and client files for the on-site monitoring visit. She added that Ms. Kerry Marsalek, COO, serves as the agency's Point of Contact for the monitoring. Lastly, Ms. Winter said that Board members are encouraged to attend the entrance and exit conference meetings.

Agenda Item #17 – Donations to the AAAPP

Ms. Ann Marie Winter, Executive Director, shared that AAAPP received \$355,031.39 in donations from individuals, foundations, and corporations in 2024. In 2023, the AAAPP received \$116,827.06 in donations. This represents an increase of \$238,204.33 over the previous year.

Agenda Item #18 – AAAPP Acronyms

Ms. Kerry Marsalek, Chief Operating Officer, shared a glossary of AAAPP terms with which Board members should be familiar.

Agenda Item #19 – President's Report

Dr. Stuart Strikowsky, President, AAAPP Board of Directors, that there is one vacant seat from Pinellas County on the Board. He added that someone with a financial background would be beneficial and asked members for possible recommendations. Members discussed ways to identify and recruit new board members. The Membership & Nominating Committee will discuss this at their upcoming meeting.

Agenda Item #20 – Executive Director's Report

Ms. Ann Marie Winter, Executive Director, shared that the OAA reauthorization did not pass as expected. She thanked Board members for their participation in the Silver Santa project in December. She also provided an update on the number of calls the agency's Helpline receives. She thanked Board member Ms. Mai Vu for guest hosting two episodes of Aging on the Suncoast.

Agenda Item #21 – Board Member Comments

None

Agenda Item #22 – Open Agenda/Public Comment

There were no Public Comments.

Agenda Item #21 - Adjourn

There being no other items for discussion, the meeting adjourned at 10:29 a.m.

Respectfully Submitted,

Approved, if signed.

Nora Fitzpatrick
Recording Secretary

Audrey Baria, Secretary
Date _____