

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
BOARD OF DIRECTORS MEETING MINUTES
HELD AT AAAPP CONFERENCE ROOM
9549 KOGER BLVD N, ST. PETERSBURG, FL 33702
August 18, 2025 / 9:30 A.M.**

AGENDA ITEM #7A

Board Members Present

President, Audrey Baria, MD
Treasurer, Lisa Shippy-Gonzalez
Secretary, Lena Wilfalk
Dr. Stuart Strikowsky
April Hill
Commissioner Dr. René Flowers, Pinellas Board of County Commissioners
Julie Hale
Anthony Koffman
Mai Vu
Michelle Cyr

Others Present on Teams

Vice President, David Alvarez
Anne Corona
Commissioner Lisa Yeager, Pasco Board of County Commissioners

Others Present in Person:

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas
Kristina Jalazo, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas
Kerry Marsalek, Director, Healthcare & Community Innovation, Area Agency on Aging of Pasco-Pinellas
Tawnya Martino, Director of ADRC, Area Agency on Aging of Pasco-Pinellas
McKenna O'Neill, Director of Strategic Advancement, Area Agency on Aging of Pasco-Pinellas
Sandra Brown, HR Manager, Area Agency on Aging of Pasco-Pinellas
Christine Didion, Director of Programs, Area Agency on Aging of Pasco-Pinellas
Hillary Morales, Executive Assistant, Area Agency on Aging of Pasco-Pinellas
Francisco Alvarado, Information Technology Manager, Area Agency on Aging of Pasco-Pinellas
Christine Krohn, Senior Director, Gulf Coast Jewish Family and Community Services

Agenda Item #1 – Call to Order

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors meeting was held on Monday, August 18, 2025, in the AAAPP Conference Room, 9549 Koger Blvd. N., St. Petersburg, FL 33702. President Dr. Audrey Baria called the meeting to order at 9:30 a.m.

Agenda Item #2 – Introduction of Audience

President Dr. Audrey Baria invited the audience to introduce themselves, which they did.

Agenda Item #3 – Public Meeting Notice

President Dr. Audrey Baria announced the meeting was publicly noticed.

Agenda Item #4 – Roll Call

Ann Marie Winter, Executive Director, called the roll. A quorum of board members was present.

Agenda Item #5 – Public Comments for Items on Agenda

There were no public comments for items on the agenda.

Agenda Item #6 – Addendum Item(s) or Any Item Requiring Discussion

Ann Marie Winter, Executive Director, announced that the 2026 OAA Proposed Rates and Allocations, Agenda Item #10, was revised and that Ms. Julie Hale would present this item.

Agenda Item #7 – Consent Agenda

April Hill made the motion to approve the Consent Agenda. Commissioner Dr. René Flowers seconded the motion. None opposed, motion carried.

Agenda Item #8– Item(s) for Discussion from the Consent Agenda

None.

Agenda Item #9 – AAAPP Board Committees

President Dr. Audrey Baria presented the 2025/2026 Committee roster and encouraged all Board Members to serve on at least one committee. Dr. Baria announced the following committees with vacancies: Finance Committee, Program Planning Committee and Services Workgroup. Ms. Michelle Cyr and Ms. April Hill offered to fill the 2 vacancies on the Program Planning Committee. This leaves one vacancy on the Finance Committee and one vacancy on the Services Workgroup. This was for information only.

Agenda Item #10 – Program Planning Committee

Julie Hale, Program Planning Committee Chair, announced that the Program Planning Committee met via Teams on August 1, 2025 and reviewed continuing applications received by the current Older Americans Act Providers applying for continuing services within Pasco and Pinellas Counties. The Committee made a motion to recommend that the AAAPP Board of Directors approve the proposed continuing application unit rates for FY2026. The rate for Gulf Coast Jewish Family and Community Services (GCJFCS) Homemaker service increased since the original rates were included in the Board's meeting packet. Ms. Hale asked that the Board include the revised 2026 OAA rate for GCJFCS. The Board voted on the motion made by the committee and the motion was approved unanimously.

Agenda Item #11 – Investment Recommendation

Lisa Shippy-Gonzalez, Finance Committee Chair, reported that the Finance Committee met on August 7, 2025 to review the staff's investment recommendation for 2025 based on the Investment Policy. The Finance Committee made a motion to recommend that the Board approve \$200,000 to be moved from the Seacoast Money Market Account to the UBS Investment Account. The Board voted on the motion made by the committee and the motion was approved unanimously.

Agenda Item #12 – DOEA Funding

Ann Marie Winter, Executive Director, presented the DOEA Funding Sources and Allocations FY2025-2026. Ms. Winter reported that DOEA has contracted federal funds through December 31, 2025 and state funds through June 30, 2026. As a result of the most recent legislative session, additional state funds were included in the FY 25-26 budget providing for recurring increases in all 3 contracts which will allow for seniors to come off the waiting list. EHEAP is still potentially subject to elimination though and we received a slight decrease in funding per the presented table. The total decrease in OAA program funding for 2025 was \$54,003. Ms. Winter asked for a motion to approve DOEA Contracts and funding for FY2025-2026. Commissioner Dr. René Flowers made a motion to approve the contracts. Ms. Lena Wilfalk seconded the motion. None opposed, motion carried.

Agenda Item #13 – Direct Service Waiver OAA IIIB, IIID, and IIIE Assurance (Telephone and In-Person)

Kerry Marsalek, Director, Healthcare & Community Innovation, presented information regarding the service of Assurance (Telephone and In-Person). Staff recommend requesting a Direct Service Waiver from DOEA to provide this service directly to seniors receiving services under the Title IIIB Mental Health Counseling and Chore Programs, Title IIID Evidence-Based Programs, and Title IIIE National Family Caregiver Support Program. The AAAPP Advisory Council has reviewed and approved this request. Ms. Marsalek asked for Board approval to move forward with a Public Hearing to request a Direct Service Waiver. President Dr. Audrey Baria asked for a motion to approve a Public Hearing. Dr. Stuart Strikowsky made a motion to approve a hold Public Hearing and submit a direct service waiver to DOEA. Ms. Lena Wilfalk seconded the motion. None opposed, motion carried.

Agenda Item #14 – Affordable Housing Project – Pasco County

Kerry Marsalek, Director, Healthcare & Community Innovation presented information regarding the affordable senior housing project in New Port Richey with initial funding through the 2024 HUD Community Project Funding of \$1.2 million supported by Congressman Gus Bilirakis. This project will develop up to 80 units of affordable, supportive housing for low-income seniors aged 62+ in New Port Richey. The housing will be built above a new senior center, creating a service-enriched community hub designed to support aging in place and reduce homelessness risk. Pasco County to utilize HUD Neighborhood Stabilization Funding (NSP) funding to purchase the two parcels (2.64 acres total) for the AAAPP, providing ownership and site control to the AAAPP to then post a Notice of Funding Opportunity to identify a project developer.

Commissioner Dr. René Flowers asked a question regarding the possibility of Pasco Housing Authority managing the property, which was answered by Ms. Marsalek.

President Dr. Audrey Baria asked for a motion to approve the Pasco County Affordable Housing Project. Commissioner Dr. René Flowers made a motion to approve the project. Dr. Stuart Strikowsky seconded the motion. None opposed, motion carried.

Agenda Item #15 – Development Update

McKenna O'Neill, Director, Strategic Advancement, presented a year-to-date development update. Fundraising for the 2025 Annual Luncheon is currently at \$79,000 which is 53% of the \$150,000 goal. Ms. O'Neill announced that Ms. Martha Lenderman will be this year's recipient of the Outstanding Humanitarian Award with an official announcement to follow. Ms. O'Neill encouraged Board members to share the Annual Luncheon Sponsorship Packet and In-Kind Raffle Donation letter with their contacts in the community. Individual tickets to the Annual Luncheon will be released towards the end of September.

Ms. Ann Marie Winter shared that this year's Annual Luncheon proceeds will benefit the Caregiver Program which reduced its services this year due to decreases in funding. In addition to the fundraising goal of \$150,000, the goal on the day of the luncheon is to raise another \$13,000, bringing the total to \$163,000.

Ms. O'Neill announced the unofficial challenge between the AAAPP Board of Directors and Advisory Council members and thanked Board members for their support. This was for information only.

Agenda Item #16 – Client Scenario

Tawnya Martino, ADRC Director, presented information about a senior on the agency's waitlist to illustrate the issues seniors are facing prior to receiving services. Ms. Martino shared that currently there are approximately 4700 seniors on the wait list.

Ms. Michelle Cyr asked if clients who are removed from the wait list receive reassessments which Ms. Martino answered they receive annual re-screenings and screenings can be scheduled at any time if there is a significant change in the senior's abilities to manage their activities of daily living.

Ms. April Hill asked how long seniors remain on the wait list and Ms. Martino answered that it fluctuates based on the senior's priority score. This was for information only.

Agenda Item #17 – President's Report

President Dr. Audrey Baria encouraged Board members to donate to the Annual Luncheon and to take part in the Board vs. Advisory Council challenge mentioned by Ms. McKenna O'Neill.

Agenda Item #18 – Executive Director's Report

Ann Marie Winter, Executive Director, thanked Board members for their dedication and for sponsoring the Annual Luncheon as staff are working hard to make sure the luncheon is a wonderful event. Ms. Winter also thanked Board members who completed

the annual Executive Director performance review evaluation and announced that the Executive Committee will meet on August 25, 2025 to review feedback and finalize Ms Winter's performance evaluation.

Ms. Winter shared a "Mission Moment" story of a senior receiving services through the National Family Caregiver Support Program.

Ms. Winter reported that much of her focus has been on the senior affordable housing project in Pasco County. She will attend the City Council meeting Tuesday at 6:00 p.m. in New Port Richey and invited Board members to attend. Congressman Gus Bilirakis, who is a big supporter of the housing project, will be in attendance.

Ms. Winter was pleased to share that as of August 12, 2025, the AAAPP Helpline staff have been able to return calls within 1 business day and even take some live calls. It is taking an average of 17 days to schedule initial screening intakes for seniors. Urgent calls have increased while non-urgent calls have decreased. AAAPP is seeing an increase in client walk-ins and social worker referrals from hospitals. Ms. Winter also reported that 154 seniors and adults with disabilities were released from the Medicaid wait list in July 2025 and 130 seniors and caregivers were released to the state funded programs.

Ms. Winter advised the Board that she will participate in the September Board meeting via Teams as she will be attending the SE4A conference in Savannah, Georgia from September 13-17.

Ms. Winter thanked Board members for their continued engagement on the various Board committees.

Ms. Anne Corona asked a question regarding zoning being sought for the Pasco senior affordable housing project which Ms. Winter answered.

Agenda Item #19 – Board Member Comments

None.

Agenda Item #20 – Open Agenda/Public Comments

None.

Agenda Item #21 – Adjourn

There being no other items for discussion President Dr. Audrey Baria adjourned the meeting at 10:20a.m.

Respectfully Submitted,

Approved, if signed.

Hillary Morales
Recording Secretary

Lena Wilfalk, Secretary
Date _____