

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.  
FINANCE COMMITTEE MEETING MINUTES HELD VIA MICROSOFT TEAMS  
MONDAY, JANUARY 6, 2025**

**Committee Members Present**

David Alvarez (Chair)  
Lisa Shippy Gonzalez  
Anne Corona

**Others Present**

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas  
Kristina Jalazo, VP of Finance, Area Agency on Aging of Pasco-Pinellas  
William Barone, Controller, Area Agency on Aging of Pasco-Pinellas  
Nora Fitzpatrick, Executive Assistant, Area Agency on Aging of Pasco-Pinellas

**Agenda Item #1 - Call to Order**

The Area Agency on Aging of Pasco Pinellas, Inc. Finance Committee Meeting was held on Monday, January 6, 2025, via Microsoft Teams. Chair David Alvarez called the meeting to order at 1:30 p.m.

**Agenda Item #2 - Public Meeting Notice**

Ms. Ann Marie Winter announced the meeting was publicly noticed.

**Agenda Item #3 - Roll Call**

Ms. Ann Marie Winter called the roll. A quorum of committee members was present.

**Agenda Item #4 - Approval of Minutes**

Chair David Alvarez presented the last meeting minutes of the November 7, 2024 meeting and asked if there were any questions or comments. There were none. Ms. Anne Corona made a motion to approve the November 7, 2024 Finance Committee meeting minutes. Ms. Lisa Shippy-Gonzalez seconded. None opposed, motion carried.

**Agenda Item #5 - Addendum Item(s) or any other Item(s) requiring Board Discussion**

None.

**Agenda Item #6 – AAAPPP Unaudited Statement of Financial Position**

Ms. Kristina Jalazo, Vice President of Finance, presented AAAPP's unaudited Statement of Financial Position through November 30, 2024 to the Finance Committee. Ms. Lisa Shippy-Gonzalez made the motion to recommend taking the

statement as amended to the Board of Directors for approval and Ms. Anne Corona seconded. None opposed, motion carried.

**Agenda Item #7 - AAAPP Unaudited Statement of Revenue and Expense**

Ms. Kristina Jalazo, Vice President of Finance, presented the Unaudited Statement of Revenue and Expense, year-to-date through November 30, 2024. Ms. Anne Corona made the motion to recommend taking the statement to the Board of Directors for approval and Ms. Lisa Shippy-Gonzalez seconded. None opposed, motion carried.

**Agenda Item #8 - AAAPP Unaudited Statement of Activities and Changes in Net Assets**

Ms. Kristina Jalazo, Vice President of Finance, presented the Unaudited Statement of Activities and Changes in Net Assets year-to-date through November 30, 2024. Ms. Lisa Shippy-Gonzalez made the motion to recommend taking the statement to the Board of Directors for approval and Ms. Anne Corona seconded. None opposed, motion carried.

**Agenda Item #9 - Surplus/(Deficit) Report**

Ms. Ann Marie Winter, Executive Director, presented the Surplus/Deficit Report year-to-date through November 30, 2024. Ms. Lisa Shippy-Gonzalez had questions regarding a deficit in CCE and ADI programs and Ann Marie Winter provided her with explanations and the provider's plan to reduce deficit and fully expend allocated funds by the end of the Fiscal Year. Ms. Lisa Shippy-Gonzalez made the motion to recommend taking the statement to the Board of Directors for approval and Ms. Anne Corona seconded. None opposed, motion carried.

**Agenda Item #10 – Item(s) for Discussion**

None.

**Agenda Item #11 – Chairman's Report**

None.

**Agenda Item #12 – Executive Director's Report**

Ann Marie Winter, Executive Director, provided an update on the search for a Development Director and discussed budget cuts for the agency.

**Agenda Item #13 - Committee Member's Comments**

None.

**Agenda Item #14 - Adjourn**

There being no other items for discussion, the meeting adjourned at 1:58 p.m.

Respectfully submitted,

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Nora Fitzpatrick  
Recording Secretary

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David Alvarez, Chair

Date: \_\_\_\_\_