

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.  
FINANCE COMMITTEE MEETING MINUTES HELD VIA MICROSOFT TEAMS  
THURSDAY, APRIL 3, 2025**

**Committee Members Present via Teams**

Lisa Shippy Gonzalez (Chair)

David Alvarez

Anthony Koffman

**Committee Members Not Present**

None

**Others Present via Teams**

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas

Kristina Jalazo, VP of Finance, Area Agency on Aging of Pasco-Pinellas

Nora Fitzpatrick, Executive Assistant, Area Agency on Aging of Pasco-Pinellas

**Agenda Item #1 - Call to Order**

The Agency on Aging of Pasco Pinellas, Inc. Finance Committee Meeting was held on Thursday, April 3, 2025, via Microsoft Teams. Chair Lisa Shippy Gonzalez called the meeting to order at 9:30 a.m.

**Agenda Item #2 - Public Meeting Notice**

Ms. Ann Marie Winter announced the meeting was publicly noticed.

**Agenda Item #3 - Roll Call**

Ms. Ann Marie Winter called the roll. A quorum of committee members was present.

**Agenda Item #4 - Approval of Minutes**

Chair Lisa Shippy Gonzalez presented the last meeting minutes of the March 6, 2025 meeting and asked if there were any questions or comments. There were none. Mr. David Alvarez made a motion to approve the February 13, 2025 Finance Committee meeting minutes. Mr. Anthony Koffman seconded. None opposed, motion carried.

**Agenda Item #5 - Addendum Item(s) or any other Item(s) requiring Board Discussion**

None.

**Agenda Item #6 – AAAPP – Unaudited Statement of Financial Position**

Ms. Kristina Jalazo, Vice President of Finance, presented AAAPP's unaudited Statement of Financial Position through February 28, 2025 to the Finance Committee. Mr. David Alvarez made the motion to recommend taking the statement to the Board of Directors for approval and Mr. Anthony Koffman seconded. None opposed, motion carried.

**Agenda Item #7 - AAAPP – Unaudited Statement of Revenue and Expenditures**

Ms. Kristina Jalazo, Vice President of Finance, presented the Unaudited Statement of Revenue and Expense, year-to-date through February 28, 2025. Mr. David Alvarez made the motion to recommend taking the statement to the Board of Directors for approval and Mr. Anthony Koffman seconded. None opposed, motion carried.

**Agenda Item #8 – AAAPP - Unaudited Statement of Activities and Changes in Net Assets**

Ms. Kristina Jalazo, Vice President of Finance, presented the Unaudited Statement of Activities and Changes in Net Assets year-to-date through February 28, 2025. Mr. David Alvarez made the motion to recommend taking the statement to the Board of Directors for approval and Mr. Anthony Koffman seconded. None opposed, motion carried.

**Agenda Item #9 - Surplus/Deficit) Report**

Ms. Ann Marie Winter, Executive Director, presented the Surplus/Deficit Report year-to-date through February 28, 2025. Mr. David Alvarez made the motion to recommend taking the statement to the Board of Directors for approval and Mr. Anthony Koffman seconded. None opposed, motion carried.

**Agenda Item #10 – Administration for Community Living**

Ms. Ann Marie Winter, Executive Director, provided an update on the Department of Health & Human Services restructuring.

**Agenda Item #11 – Additional Item(s) for Discussion**

None.

**Agenda Item #12 – Chairman's Report**

None

**Agenda Item #13 – Executive Director's Report**

Ms. Ann Marie Winter, Executive Director, shared that Bill Barone is no longer employed with the agency starting on April 2, 2025.

**Agenda Item #14 - Committee Member's Comments**

None

**Agenda Item #15 - Adjourn**

There being no other items for discussion, the meeting adjourned at 10:11 a.m.

Respectfully submitted,

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Nora Fitzpatrick  
Recording Secretary

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Lisa Shippy-Gonzalez Chair

Date: \_\_\_\_\_