

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
FINANCE COMMITTEE MEETING MINUTES HELD VIA
MICROSOFT TEAMS THURSDAY, MAY 8, 2025**

AGENDA ITEM #7B

Committee Members Present via Teams

Lisa Shippy Gonzalez (Chair)

David Alvarez

Anthony Koffman

Committee Members Not Present

None

Others Present via Teams

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas

Kristina Jalazo, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas

Zakiya Waller, Senior Accountant, Area Agency on Aging of Paco-Pinellas

Hillary Morales, Executive Assistant, Area Agency on Aging of Pasco-Pinellas

Agenda Item #1 - Call to Order

The Agency on Aging of Pasco Pinellas, Inc. Finance Committee Meeting was held on Thursday, May 8, 2025, via Microsoft Teams. Chair Lisa Shippy Gonzalez called the meeting to order at 9:32 a.m.

Agenda Item #2 - Public Meeting Notice

Ms. Ann Marie Winter announced the meeting was publicly noticed.

Agenda Item #3 - Roll Call

Ms. Ann Marie Winter called the roll. A quorum of committee members was present. Ann Marie introduced Hillary Morales, Executive Assistant and Zakiya Waller, Senior Accountant.

Agenda Item #4 - Approval of Minutes

Chair Lisa Shippy Gonzalez presented the last meeting minutes of the April 3, 2025, meeting and asked if there were any questions or comments. There were none. Mr. Anthony Koffman made a motion to approve the April 3, 2025, Finance Committee meeting minutes. Mr. David Alvarez seconded. None opposed, motion carried.

Agenda Item #5 - Addendum Item(s) or any other Item(s) requiring Board Discussion

None.

Agenda Item #6 – AAAPPP – Unaudited Statement of Financial Position

Ms. Kristina Jalazo, Chief Financial Officer, presented AAAPP's Unaudited Statement of Financial Position through March 31, 2025, to the Finance Committee. Mr. David Alvarez made the motion to recommend taking the Unaudited Statement of Financial Position to the Board of Directors for approval and Mr. Anthony Koffman seconded. None opposed, motion carried.

Agenda Item #7 - AAAPP – Unaudited Statement of Revenue and Expenditure Budget vs Actual

Ms. Kristina Jalazo, Chief Financial Officer, presented the Unaudited Statement of Revenue and Expense, year-to-date through March 31, 2025. Mr. David Alvarez made the motion to recommend taking the Unaudited Statement of Revenue and Expenditure to the Board of Directors for approval and Mr. Anthony Koffman seconded. None opposed, motion carried.

Agenda Item #8 – AAAPP - Unaudited Statement of Activities and Changes in Net Assets

Ms. Kristina Jalazo, Chief Financial Officer, presented the Unaudited Statement of Activities and Changes in Net Assets year-to-date through March 31, 2025. A question was raised regarding technology expenses and answered by Ms. Jalazo. Mr. Anthony Koffman made the motion to recommend taking the Unaudited Statement of Activities and Changes in Net Assets to the Board of Directors for approval and Mr. David Alvarez seconded. None opposed, motion carried.

Agenda Item #9 - Surplus/(Deficit) Reports

Ms. Ann Marie Winter, Executive Director, presented the Surplus/Deficit Report year-to-date through March 31, 2025. There was a question about EHEAP surplus being carried forward, which Ms. Jalazo answered. Mr. Anthony Koffman made the motion to recommend taking the statement to the Board of Directors for approval and Mr. David Alvarez seconded. None opposed, motion carried.

Agenda Item #10 – Federal Funding

Ms. Ann Marie Winter, Executive Director, provided an update on the Department of Health & Human Services restructuring and potential cuts to programs.

Agenda Item #11 – Additional Item(s) for Discussion

None.

Agenda Item #12 – Chairman's Report

Ms. Lisa Shippy Gonzalez is being kept abreast of the delayed OAA payment issue.

Agenda Item #13 – Executive Director's Report

Ms. Ann Marie Winter, Executive Director, shared that Ms. Kristina Jalazo's new title is Chief Financial Officer. Ms. Ann Marie Winter invited Board Directors to attend A Day in the Life of a Senior event on May 22, 2025. She also mentioned that there are two Board vacancies representing Pinellas County.

Agenda Item #14 - Committee Member's Comments

Mr. Anthony Koffman commended staff and congratulated Ms. Kristina Jalazo on her title change.

Agenda Item #15 - Adjourn

There being no other items for discussion, Mr. David Alvarez motioned for the meeting to adjourn. The meeting adjourned at 10:01 a.m.

Respectfully submitted,

Hillary Morales
Recording Secretary

Lisa Shippy-Gonzalez Chair

Date: _____