

Agenda



**AAAPP BOARD OF DIRECTORS MEETING
AAAPP CONFERENCE ROOM
9549 KOGER BLVD. N, ST. PETERSBURG, FL 33702
JUNE 16, 2025 / 9:30 A.M.**

AGENDA ITEM #1 CALL TO ORDER

AGENDA ITEM #2 INTRODUCTION OF AUDIENCE

AGENDA ITEM #3 PUBLIC MEETING NOTICE

AGENDA ITEM #4 ROLL CALL

AGENDA ITEM #5 PUBLIC COMMENT FOR ITEMS ON AGENDA

**AGENDA ITEM #6 ADDENDUM ITEM (S) OR ANY ITEM REQUIRING
DISCUSSION**

AGENDA ITEM #7 CONSENT AGENDA

- A. Board Meeting Minutes – May 19, 2025
- B. Finance Committee Minutes – May 8, 2025
- C. AAAPP Unaudited Statements of Financial Position Year-to-Date, April 30, 2025.
- D. AAAPP Unaudited Statement of Revenue and Expenditure Report Year-to-Date, April 30, 2025.
- E. AAAPP Unaudited Statement of Activities and Changes in Net Assets Year-to-Date, April 30, 2025.
- F. Surplus (Deficit) Report by Planning and Service Area (PSA) for Year-to-Date, April 30, 2025.
- G. Monitoring Report(s)
 - 1. Four Murphys LLC dba Home Instead Senior Care - Programmatic Monitoring Report for OAA Homemaker Services
 - 2. Gulf Coast Legal Services, Inc. – Annual Programmatic Monitoring Report for Older Americans Act and Local Services Program Legal Services
 - 3. Pinellas Opportunity Council, Inc. – Annual Programmatic Monitoring Report for Emergency Home Energy Assistance for the Elderly Program (EHEAP)
- H. Waitlist Report

Additional Material: Attached Handouts.
Action Recommended: Motion for Approval.

AGENDA ITEM #8

ITEMS FOR DISCUSSION FROM THE CONSENT AGENDA

AGENDA ITEM #9

2024 DRAFT FINANCIAL STATEMENTS AND COMPLIANCE AUDIT REPORTS

Mr. David Hochsprung, Cavanaugh & Co. LLP Certified Public Accountants, will present for discussion the Draft Audit Report for 2024. The Finance Committee met on June 5, 2025 to review the audit and made a motion to recommend taking to the AAAPP Board of Directors to approve the draft audit report with the modification of adjusting the Financial Statement to include the Veterans Directed Care program.

Additional Materials:

- A. Revised Draft Audit
- B. Audit PowerPoint Presentation

Action Recommended: Motion for Board for Approval.

AGENDA ITEM #10

FUNDRAISING WORKGROUP

Dr. Audrey Baria, Chair, Fundraising Workgroup

The Fundraising Workgroup will meet via TEAMS on June 10, 2025, to review the draft Sponsorship Packet and other Marketing Materials for the 2025 Annual Luncheon. The workgroup was asked to provide feedback regarding the luncheon sponsorship materials.

Additional Material: Luncheon Sponsorship Packet to be provided prior to the meeting.

Action Recommendation: For Information Only

AGENDA ITEM #11

401K PLAN

Kristina Jalazo, Chief Financial Officer

The 401k Committee, made up of staff and 401k Trustees David Alvarez and Ann Marie Winter, met with the Agency's 401k Investment Advisor on May 20th, 2025 to review the 401k plan's investment lineup and asset allocation model. The Finance Committee then met on June 5th to review the 401k Committee's recommendations. The Finance Committee made a Motion to recommend that the Board approve the investment lineup be changed to index funds and change the asset allocation to Moderate Aggressive.

Additional Material:

- A. Current and Proposed 401K Lineup
- B. Asset Class Models
- C. RetireView Populated Models

Action Recommended: Vote to approve Finance Committee's recommendation for 401K Investment Changes as follows:

- a. Investment Changes: The plan lineup will move to primarily passive (index) arrangement.

b. QDIA change: The plan will change to the Retireview Moderate Aggressive for the QDIA. This change will affect all defaulted participants and future participants moving forward.

AGENDA ITEM #12

BOARD EVALUATION

Ann Marie Winter, Executive Director

Staff will present a summary of the Board's evaluation of themselves individually and of the Board as a whole based on the results of the 2025 Board survey conducted by Vantage Associates.

Additional Materials: *2025 AAAPP Board of Directors Evaluation Report*

Action Recommended: *Motion to Approve.*

AGENDA ITEM #13

SENIOR MEDICARE PATROL (SMP) FUNDING – REVISED

Ann Marie Winter, Executive Director

The SMP funding that the AAAPP Board of Directors approved at the May 2025 AAAPP Board meeting has been reduced. Instead of allocating \$118,187.18 to the AAAPP for the SMP program, DOEA has informed the AAAPP that it will now allocate \$71,926.17, a reduction of \$37,339.54. There are no other changes to the contract.

Additional Material: *None*

Action Recommended: *Motion to Approve.*

AGENDA ITEM #14

COMMUNITY AWARD

Ann Marie Winter, Executive Director

Staff will present on the 2025 Golder Deeds Award presented to Janet Mills, Florida SHINE Program volunteer by the Exchange Club of St. Petersburg. Janet was recognized for her countless hours of volunteer work assisting seniors to make informed decisions about their Medicare coverage. Janet has volunteered with AAAPP for more than two decades.

Additional Material: *None*

Action Recommended: *Information only; no action necessary.*

AGENDA ITEM #15

2024-2027 AREA PLAN UPDATE

Kerry Marsalek, Director, Health Care and Community Innovation

Staff will discuss the Area Plan Update process for Calendar Year 2026. Discussion will include a review of the 2024 SWOT Analysis -Board, to identify necessary updates.

Additional Materials: *2024 SWOT Analysis*

Action Recommended: *Dependent Upon Discussion*

AGENDA ITEM #16**DOEA MONITORING REPORT
Kerry, Marsalek, Director, Health Care and
Community Innovation**

Staff will present the DOEA Monitoring report and letter for review and approval.

Additional Materials:

A. DOEA Monitoring letter

B. DOEA Monitoring report

Action Recommended: *Motion for Approval*

AGENDA ITEM #17**DEVELOPMENT UPDATE****McKenna O'Neill, Director, Strategic Advancement**

Staff will present the updated year to date fundraising revenue and provide a recap of AAAPP's first intimate board driven fundraising event, A Day in the Life of a Senior, held on May 22. A review of May 2025 appeals and metrics will also be presented.

Additional Material: *Development Update PowerPoint Presentation*

Action Recommended: *Information only; no action necessary.*

AGENDA ITEM #18**FEDERAL FUNDING**

Kristina Jalazo, Chief Financial Officer, will present the proposed budget cuts and the impact they will have on the AAAPP and our provider network.

Additional Material: *Proposed Budget Cuts to OAA*

Action Recommended: *None, for information only.*

AGENDA ITEM #19**CLIENT SCENARIO****Tawnya Martino, ADRC Director**

Staff will present information about a client(s) on the agency's waitlist to illustrate the issue(s) clients are having prior to receiving a service.

Additional Material: *None*

Action Recommended: *Information only; no action necessary.*

AGENDA ITEM #20**PRESIDENT'S REPORT****AGENDA ITEM #21****EXECUTIVE DIRECTOR'S REPORT****AGENDA ITEM #22****BOARD MEMBER COMMENTS****AGENDA ITEM #23****ADJOURN**

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance.

Please contact the Area Agency on Aging of Pasco-Pinellas, Inc. at (727) 570-9696, ext. 233 within three working days of the meeting.

*****THIS MEETING IS OPEN TO THE PUBLIC*****

EVENTS CALENDAR

AREA AGENCY ON AGING OF PASCO-PINELLAS

June 17, 2025 – August 18, 2025

JULY 2025 - NO AAAPP BOARD OF DIRECTORS MEETING

July 14, 2025	Advisory Council Meeting South Holiday Library Meeting Room 4649 Mile Stretch Drive Holiday, FL 34690 1:30 pm – 3:00 pm
August 7, 2025	Finance Committee Meeting 9:30 a.m. – 10:30 a.m. Via Teams
August 18, 2025	Board of Directors Meeting 9:30 a.m. – 11:00 a.m. AAAPP Conference Room
November 6, 2025	AAAPP ANNUAL LUNCHEON 11:30 a.m. – 1:00 p.m. Countryside Country Club